

ST PAUL'S C of E VA PRIMARY SCHOOL, CHIPPERFIELD

Love to Learn; Learn to Love

	The Common, Chipperfield, Kings Langley, Herts. WD4 9BS email: head@stpauls909.herts.sch.uk or admin@stpauls909.herts.sch.uk (office) tel: 01923 262340 Headteacher: Caroline Moore	
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JD/lw

25th September 2017

Dear Parents,

Re: Kingswood Payments

Thank you for returning your form and deposit for the above trip. I can confirm that the total price of this trip will be £195. After paying your deposit, you have £155 left to pay.

Throughout the coming months the balance of the trip will be paid in 4 instalments, with the fourth and final payment 1st March 2018. With this in mind, and to ease the cost of these payments, I would strongly recommend that you pay an amount each week or month until the cost is met by the instalment date. Please pay either on-line at School gateway (which is our preferred method) or alternatively send cash or a cheque made payable to St. Paul's School to the school office. If you anticipate any problems with the above, please come and speak to myself or Adrienne McKenzie in the office.

Instalment Dates are spread over several months and as long as the full amount of £38.75 is paid by each date you can pay weekly, monthly (via the office) or the amount as per instalment. You may pay the remaining amount at any time as long as the instalment dates are met.

Instalment Date Deadlines are:

- 3rd October
- 2nd November
- 1st February
- 1st March

Your continued support is very much appreciated.

Yours sincerely,

Lindsey Woodley
Office Administrator