

# ST PAUL'S C of E VA PRIMARY SCHOOL, CHIPPERFIELD

*Love to Learn; Learn to Love*



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working in partnership to promote  
excellence in teacher education



Dear Parents,

Following on from the letter we sent out in June, on the subject of St Pauls' operating a cashless office,

## **You can now make online payments to school via credit or debit card.**

I'm pleased to advise that we've introduced a new served – 'School Gateway'. This means that you will be able to make online payments via the School Gateway smartphone app or website. You will also be able to view school meal balances and top them up at any time.

What you need to do now:

Download the App: If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website.

OR

Visit the website: [www.schoolgateway.com](http://www.schoolgateway.com) and click on 'New User'. You'll receive a test message with a PIN number. Use this PIN to login to School Gateway.

We'll notify you by text when new items are available for payment.

Can't activate your account?

If you are having trouble logging in, it may be because the school doesn't have your current e-mail and mobile phone number on record. Please call the school and we'll update the details on our system.

We hope that you will find the School Gateway to be a fast and easy way to pay for school dinners.

**PLEASE NOTE THE SCHOOL GATEWAY WILL BE FOR SCHOOL DINNER PAYMENTS ONLY.**

We will continue to use School Money for trip payments.

**ALL PARENTS ARE EXPECTED TO PAY ON-LINE** - unless you have informed the school office that you do not have the facilities to pay this way.

Dinner money information: The cost of a school meal is £2.30 and you need to have credit on your account for your child to receive a school dinner. A minimum amount for £10 per transaction is required, anything above that amount is flexible and is at your discretion as to how much and how often you pay.

Yours Faithfully

Lindsey Woodley  
Office Administrator.